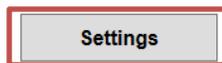
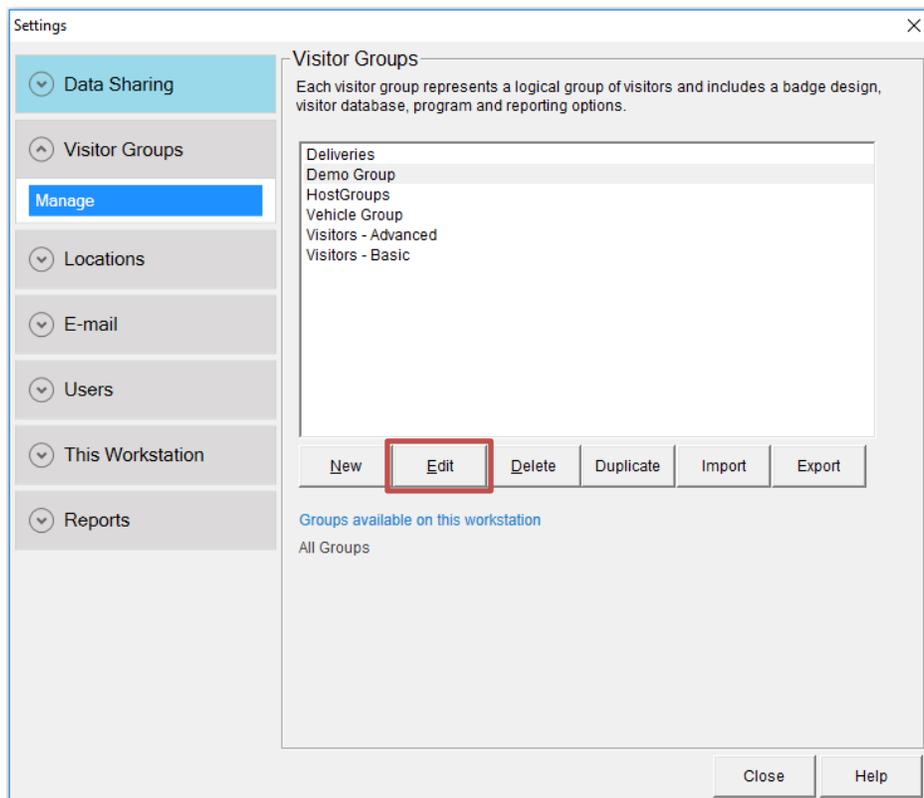


Johnson Controls Access Control System Setup

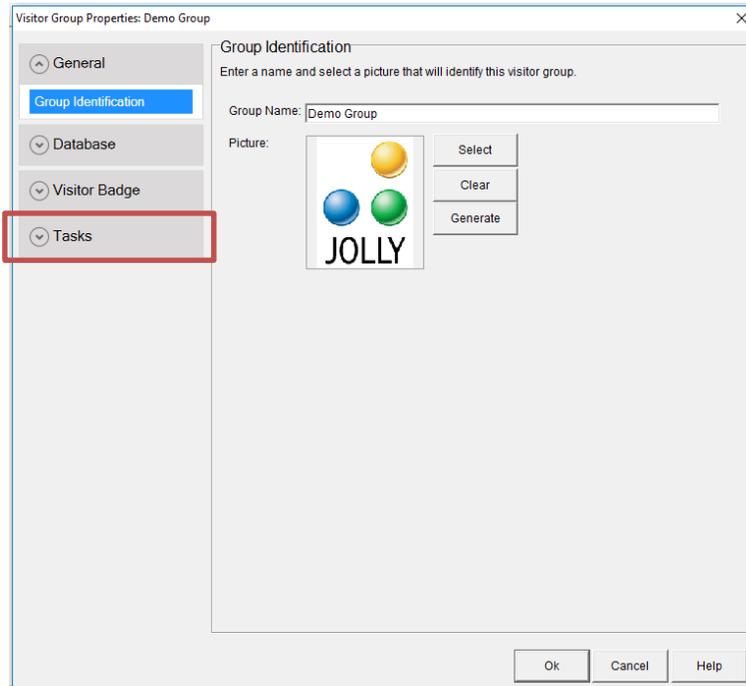
1. Open Settings



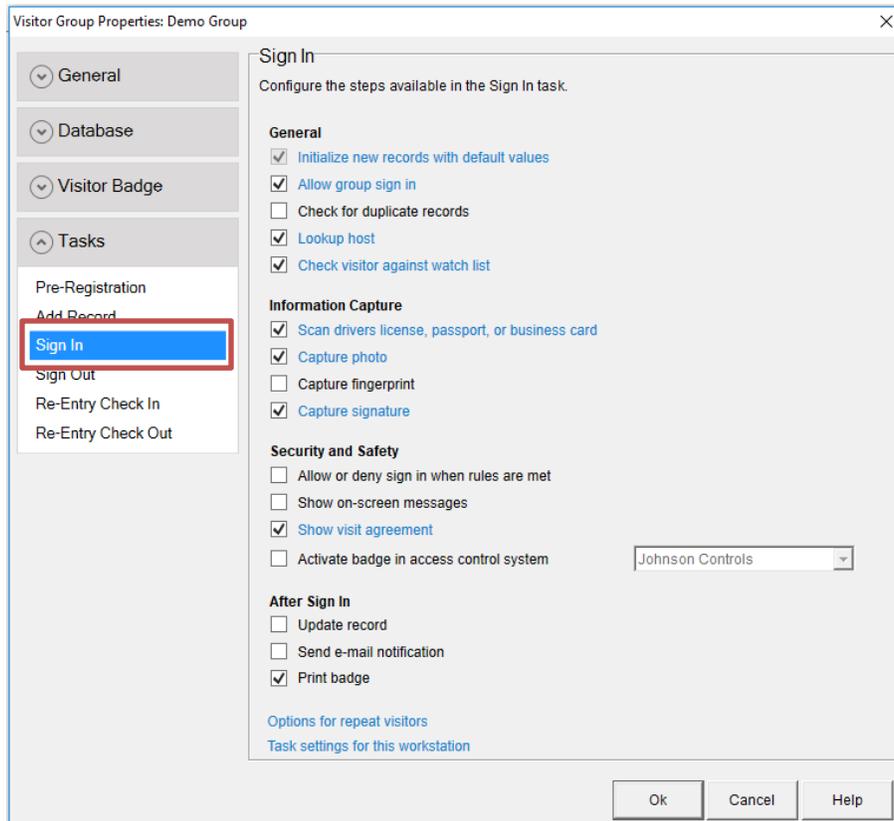
2. Select your Visitor Group and select Edit



3. Select Tasks



4. Select the Sign In task



5. Select 'Activate badge in access control system' and select Johnson Controls from the drop-down list

Re-Entry Check Out

Security and Safety

- Allow or deny sign in when rules are met
- Show on-screen messages
- Show visit agreement
- Activate badge in access control system Johnson Controls

After Sign In

- Update record
- Send e-mail notification
- Print badge

[Options for repeat visitors](#)
[Task settings for this workstation](#)

Ok Cancel Help

6. Select the blue link to edit access control settings

Re-Entry Check Out

Security and Safety

- Allow or deny sign in when rules are met
- Show on-screen messages
- Show visit agreement
- [Activate badge in access control system](#) Johnson Controls

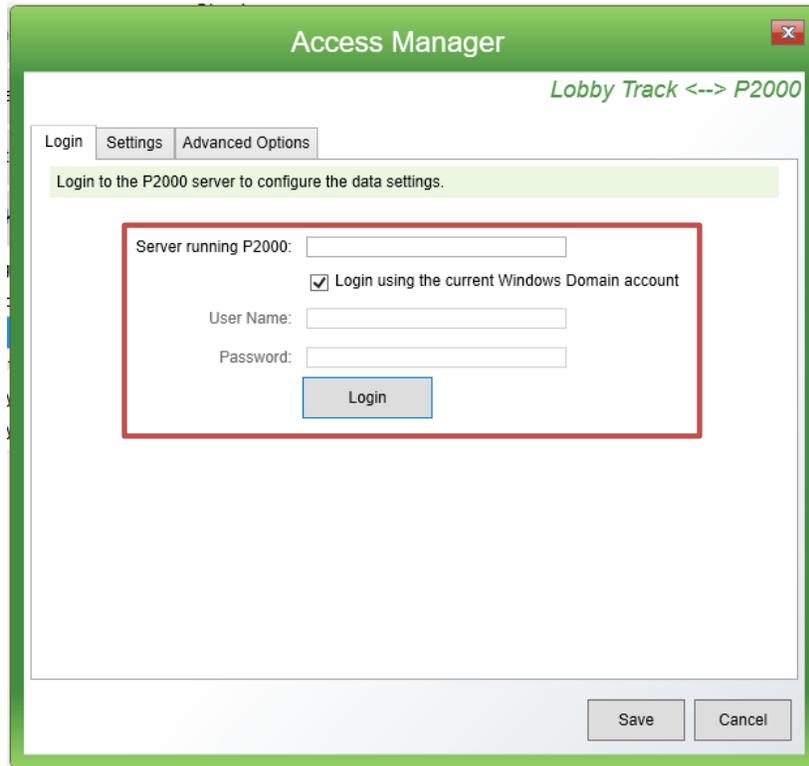
After Sign In

- Update record
- Send e-mail notification
- Print badge

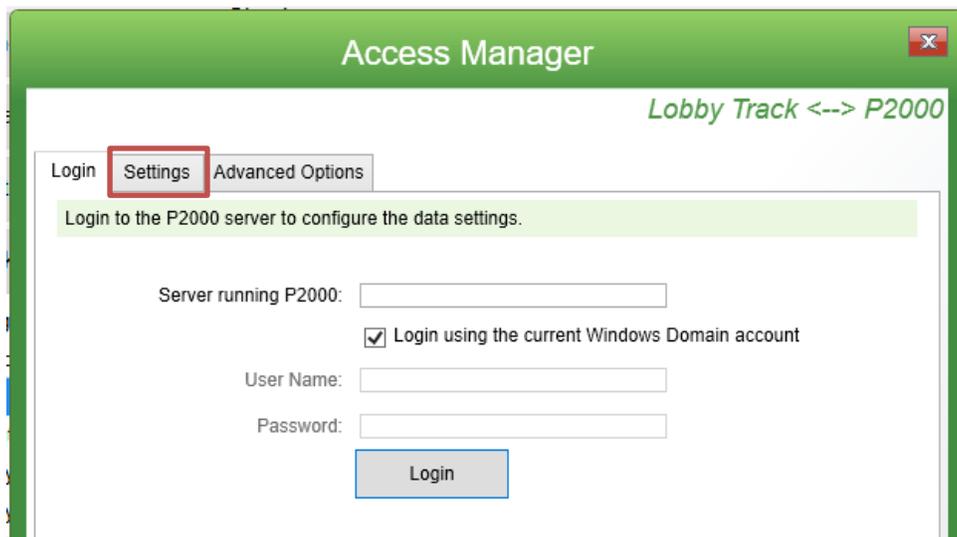
[Options for repeat visitors](#)
[Task settings for this workstation](#)

Ok Cancel Help

7. Configure the software by referencing the setting retrieved from your Johnson Controls system



8. Open the Settings Tab



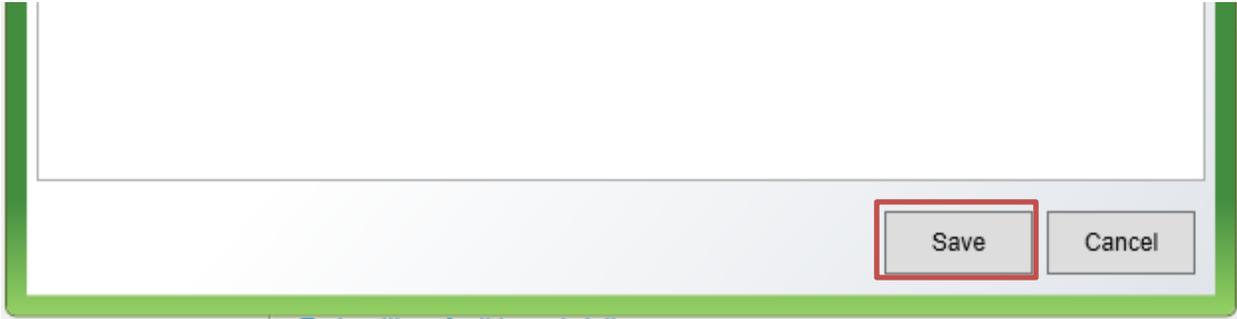
9. Map the database fields between the Jolly Technologies software and the Johnson Controls system

The screenshot shows the 'Access Manager' window with the 'Advanced Options' tab selected. The window title is 'Access Manager' and the subtitle is 'Lobby Track <--> P2000'. The 'Advanced Options' tab is highlighted. Below the tab, there is a green header bar with the text: 'Map the P2000 fields to Lobby Track record fields. When a record is saved in Lobby Track, the mapped values will be sent to the P2000 system.' Below this, a red box highlights a list of fields for mapping: P2000 Login Name (text input), P2000 Password (text input), ID (dropdown), First Name (dropdown), Middle Name (dropdown), Last Name (dropdown), Badge (dropdown), Pin Code (dropdown), Start Date (dropdown), End Date (dropdown), Access Group (dropdown), Time Zone (dropdown), and Facility Code (dropdown). At the bottom right, there are 'Save' and 'Cancel' buttons.

10. Edit advanced options if needed

The screenshot shows the 'Access Manager' window with the 'Advanced Options' tab selected. The window title is 'Access Manager' and the subtitle is 'Lobby Track <--> P2000'. The 'Advanced Options' tab is highlighted. Below the tab, there is a green header bar with the text: 'Configure the additional options.' Below this, there are two checked checkboxes: 'Update user in the Johnson Controls system when record is edited' and 'Remove user from Johnson Controls system when card is deactivated'. At the bottom right, there are 'Save' and 'Cancel' buttons.

11. Click the Save button



12. Click the OK button and return to the main screen of Lobby Track

