

# Time Track

## Innovative Time and Attendance Software

Time Track makes it easy for you to keep track of your employees, record their hours and manage access to your facility. Register employees and contractors. Capture their photo, fingerprint and signature. Design and print plastic ID cards or issue temporary paper badges using the included industry-leading ID Flow badge design software. Check in and out and record attendance using networked check in stations or mobile handheld scanners.



See the employee's record for verification. Secure network data-sharing and reporting allows for centralized management of the software. Seamless integration with existing systems across multiple locations.



## Complete Tracking Solution

- Record time and attendance for employees and contractors
- Issue plastic photo ID cards
- Issue one-day badges for lost and forgotten ID cards
- Search records fast with definable lookup fields
- Set access policies by employee type, time and location
- Check in using barcode, magnetic stripe or contactless technology
- Display cardholder record during check in
- Require a signature during check in
- Audible and visual notifications when access is denied
- View and print detailed reports showing hours worked
- Print evacuation reports
- Integrate with existing systems
- Check in using mobile handheld scanners

## The Time Track Advantage

### Configurable Databases

Select one of the pre-configured databases or easily connect to your existing database. Define database fields that pertain to you. Layout fields using drag-and-drop tools, create drop-down lists, set default values and auto-format data. Import records from Excel, CSV files or other databases.

### Fast Registration

The step-by-step registration process is easy for anyone to understand. Enter data and capture photos, signatures and fingerprints. Check for duplicate records automatically.

### Issue Professional Event Badges

Design professional ID cards and temporary badges using an integrated version of Jolly's card design suite. Include ID or 2D barcodes. Encode magnetic stripes and contactless cards. Print badges automatically after registration. Set rules to prevent duplicate badge printing.

### Track Entry and Exit

Use the check-in and check-out functions or kiosk scan stations to record each time a cardholder enters or exits the area. Scan a barcode, magnetic stripe or contactless card. Set access policy by date, time, location, employee type, or expire date. Capture additional information during check in, such as which project a person is working on. View and print usage reports. Scan cardholders remotely and verify identity using Scan Station Mobile.

### Detailed Reports

See detail time and attendance reports that pair each employee's entry and exit and calculate the employee's time over any date range. Export the time and attendance report so that it can be imported into a payroll system. Charts show traffic patterns for understanding activity by hour, day or month.



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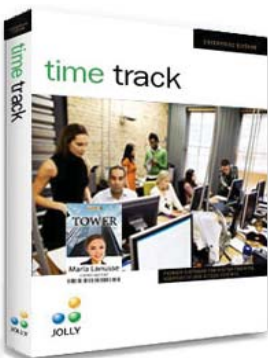
## Specifications

### Databases

Microsoft Access  
Microsoft SQL Server  
Microsoft Excel  
Microsoft Visual FoxPro  
Oracle  
Sybase  
MySQL  
dBase  
Includes Sample Database  
ODBC / OLE DB Compliant

### Barcodes

Code 39  
Code 128  
Codabar  
PDF417 (2D)  
DataMatrix (2D)  
Many More



### Printers

Dymo  
Evolis  
Zebra / Eltron  
 Fargo  
Datacard  
UltraMagicard  
DNP  
Nisca  
HiTouch  
EDI Secure  
Laser and Inkjet Desktop Printers

### Devices

Cameras and Webcams (TWAIN / WIA)  
Canon SLR Series: EOS Rebels  
Topaz Signature Pads  
Integrisign Signature Pads

### Templates

CR-80, CR-50, CR-79, CR-90, CR-100  
2500+ Avery and Other Paper Badges

### System Requirements

Microsoft Windows XP/2003/Vista/7  
Intel Core Duo or Higher  
2 GB RAM  
4 GB Free Disk Space

## Feature Highlights

- Integrate with existing data systems
- Scan membership cards and one-day passes using with standard or mobile barcode scanners
- Run in attended or unattended mode
- Configure check in rules
- Check members in while performing other tasks on the workstation
- Hear a bell for approved entry and a buzzer for denied entry
- Require and save a signature during each check in
- Display on-screen messages
- Print and save time and attendance reports.
- Automatically update record fields after registration, check in, check out or badge printing
- Customize record screens, change colors and field order, create pull down lists, date fields and more
- Link and manage multiple locations
- Show facility usage by hour, day and month with customizable charts
- Create reports such as a cardholder's history or a locations usage
- Search for specific employees records from thousands of records using flexible search tools
- Design professional single- or double-sided membership cards using the integrated badge designer
- Add text, graphics, 1D and 2D barcodes, magnetic stripes, RFID, watermarks and much more using the badge design tools
- Light Client Edition must be used in conjunction with Event Track Premier and Jolly Server.

## Time Track Editions

- Premier
- Light Client

## For Additional Information

- ▶ Visit the Jolly website at [www.jollytech.com](http://www.jollytech.com)
- ▶ Send an e-mail to [sales@jollytech.com](mailto:sales@jollytech.com)
- ▶ Call toll free 1-888-25-JOLLY or 1-650-594-5955

